

## **Las Candalistas Officers' Meeting Minutes**

September 1, 2021

Via Zoom

**Call to Order** - President Paula Tuckerman called the meeting to order at 9:33a.m.

Officers present: Judy Armstrong, Kathy Black, Lynda Black, Karyn Farris, Laura Henson Broussard, Pat Hoffman, Cathy Howard, Lorri Mino, Lisa Nesicolaci, Debbie Sampson

Board of Directors member present: Laura Webb (Polly Goodman and Janie Hasselman for Budget discussion)

**Board of Directors**- Laura Webb

Laura thanked all the Officers for stepping up for officer positions and all of the hard work over the summertime!

**Recording Secretary**—Debbie Sampson reported approval of the June 'In' Meeting Minutes.

**Treasurer** -Judy Armstrong announced the following Account Balances:

Events - \$ \$4,794.35, Members - \$13,095.13, Property - \$1,369.13, Total - \$19,258.61

**1st Vice Presidents-Philanthropy** -- Kathy Black, Cathy Howard

Cathy thanked everyone that attended the philanthropy selection meeting and for voting the top 6 for 2021 – 2022 -- they are:

- 1736 Family Crisis Center
- Boys and Girls Clubs - Los Angeles
- Community's Child
- Family Promise of the South Bay
- Friends of the Cabrillo Aquarium
- South Bay Children's Health Center

Cathy said that the six selected charities will be presented in October. They have been asked to make a video in case they can't come because of COVID. A discussion took place about when the vote should take place. There is a discrepancy with what it says in the Parliamentarian's section of the standing rules and other areas of the Standing Rules. Officers felt it should be October so that we can start working with the top 3 and for them to be used in our advertising etc.

Paula Tuckerman thanked Kathy, Cathy and Karyn for a smooth selection process.

**2nd Vice Presidents - Ways & Means** - Lynda Black, Patt Hoffman

Lynda reported that they had booked the Riviera United Methodist Church for the jams and jelly making on Sept 28<sup>th</sup> and 29<sup>th</sup> at \$350. If we need to cancel because of COVID we won't need to pay. The Church has asked that we follow CDC guidelines which means wearing a mask while on the premises. Laura Webb spoke as one of the Jams and Jelly committee and said that it got very hot in the kitchen, and it

was hard to wear a mask in that heat. A suggestion of the kitchen crew getting tested before the date was muted. Laura wanted to discuss with other members of the committee whether they would use the church.

**3rd Vice Presidents- Membership** – Lorri Mino and Lisa Nesicolaci

Lisa said that the new Provisionals were doing well. They were all very keen and working hard on the Fall social. She reported that the total of members is: 32 Actives, 31 Associates, and 74 Sustainers giving a total of 137 members. Lisa also updated officers that the name tags would be on lanyards and that members would take their own home. The Membership VP's would however keep hold of the Sustainers' name cards, unless the Sustainers wanted to keep them. Several are very active and indicated they would like them.

Lorri updated Officers with details of the Fall Social which is on Sat 25<sup>th</sup> September at Donna Ciminera's home. Members were being asked to make appetizers and desserts according to their last name. Officers complimented the Membership VP's and the Provisionals on the theme, and presentation of the theme.

**Corresponding Secretary**- Laura Henson Broussard

Laura said she was relieved her fist newsletter went out on time even though it was 19 pages long. She thanked those that reviewed it and thanked the contributors for getting their articles in on time.

Laura said that the Rosters were printed, the cover was a 'planetary purple'. She thanked Laura Webb for getting most of it done before she took the job over.

Laura said that they were going to copy the distribution plan from last year. The rosters would be handed out at Laura Webb's house on Wednesday September 8<sup>th</sup> between 1:00-3:00 p.m. and Thursday September 9<sup>th</sup>: 10:00-12:00 p.m.

**Fall Fundraiser "Night at the Ranch...Under the October Moon"** - —Debbie Sampson, Lorri Mino and Laura Henson Broussard

Debbie gave a brief history of why there would not be an E4H this year and described two previous events that had taken place at the Empty Saddle Club, mainly for morale boosting. A committee of 5 had joined together to put together this event for this fall. The committee members are- Lorri Mino, Laura Henson Broussard, Ann Goodhart, Janie Woodburn and Debbie Sampson.

Lorri described the theme and stated that it will be held on the 30<sup>th</sup> of October 2021 5:00pm to 9:30pm at the Empty Saddle Club. There will be two prices for tickets \$75 early bird offered until the 10th of October. Ticket prices after the 10th will be increased to \$85. There will be a welcome beer and etched glass. Jean Cordero from Entertaining for friends would be serving appetizers and a buffet. Ann Goodhart has found a great live band that plays classic rock and Malaga Bank has agreed to underwrite half the costs.

The 2<sup>nd</sup> time we held the event we did a wine pull that was very popular, so this would be repeated. Lorri said that we need members to donate bottles of wine, valued at \$20 and more. Lorri also said we need members to volunteer to work: we will need members to help clean/set up/greet/check in/work on the silent auction etc.

Laura explained that to save costs we would be sending postcard invites to the 1,500 on our data base. We hoped to get donations through our proposed Live auction in lieu of donating via the invitation. We aim to send a Constant Contact on the 7<sup>th</sup> of September, followed by social media, Facebook, Instagram and utilizing our charities' social media too.

Debbie informed Officers that we would be doing the Silent Auction again. The auction would be set up in the clubhouse which is where the bar would be. They will be asking members to donate prizes.

Debbie listed some of the previous popular items as:

- Trips, time shares, vacation homes
- Dinner prepared by a local chef
- Cooking Classes
- Sport tickets (do you have season tickets or know someone who would donate tickets to us for a game?)
- Hollywood Bowl tickets
- Theater Tickets: The Pantages, Norris, Greek, etc.
- Food tours
- Gondola Getaway tours
- Wine tasting
- Other unique experiences
- Local Restaurant gift cards
- Airbnb gift cards
- Travel gift cards: Airlines, hotels, etc.
- Cash donations (we'll purchase items)

Debbie then explained to Officers that they would like to try a live auction and would like to use the company that Harbor Interfaith have used. Their cost is \$3,750 that will give us an auctioneer who will also act as our MC and two spotters. They work in partnership with a travel company who can give us vacation packages. If we don't sell them, we are not charged. The travel company takes the opening bid price. Anything we sell it for on top of that we make. Plus, most packages can be bid on for multiple winners. At the end of the auction, the auctioneer will use the paddle process to ask for donations. Debbie explained that when she saw this happen at the HIS event, she was amazed at how much money was donated!

### **Budget Adjustment**

Paula asked that this item be brought forward so that we could vote on it, and it then needed to go to the Board of Directors. Paula explained that when we set up the budget in July, we didn't know what event would be held. She has seen how hard the committee had worked to try and get an event and would like to support the budget adjustments. She did say that when she first saw the changes she was

concerned, but now she had heard more detail she was more confident that the committee would meet their goal and asked that the Officers and BOD to support the changes.

Polly asked if the line items that don't pertain to this event could be taken out. Judy confirmed they would, and Paula added that we need to discuss those line items at the Officers meeting in October and work out if those line items are still needed etc.

**MOTION Lisa Nesicolaci moved that we accepted the budget adjustments, Lynda Black seconded it. Officers unanimously voted for the adjusted budget (as attached).**

Debbie Sampson agreed to complete the minutes for this section and send to the BOD so that they could vote and complete their vote by the end of the day on the 1<sup>st</sup> September so that deposits (to the auction company and the Empty Saddle Club) can be paid.

**Friends and Family**—Laura Webb

Laura said that there was a shortage of the 8oz jars. Discussions took place of where they could buy them. Various officers offered to check out various Targets and other hardware stores. She said that they were chopping the peppers over the next few days. They would be offering dried goods and breads again too. Laura thinks that Doris Brigham will be underwriting them by \$500 in memory of Cynthia Allen. Someone had suggested that each active member could donate a case of jars.

**Parliamentarian** – Karyn Farris

Karyn reported that the September General meeting will be via Zoom and the October meeting will be at the Peninsula Library. It was decided she would book an extra hour as we may have the charities there and voting, so we may require extra time.

**Old Business**- Paula Tuckerman

Paula said that the Insurance Renewal is in process, and she will then sort out the Palos Verdes Coordinating Council and the Chamber of Commerce membership.

**New Business** – Paula Tuckerman

Paula informed Officers that Polly and she were going to see another storage unit at the Rancho venue. Apparently, it is older but might be OK for some items.

Polly Goodman updated officers about the proposed Rummage Sale. This was to sell a lot of the things from Ladera Linda. It would be on October 2<sup>nd</sup> at the Rancho Palos Verdes City Hall. 10 a.m. to 2 p.m. They have insurance and permits. They may sell some of the Found Treasures too. Polly asked that Chairs of some of the committees consider storing some of the things from their committees at their homes. Karyn Farris said that she already had several the hospitality boxes and the coffee pots.

Polly said that they would utilize social media to advertise the sale including Nextdoor and garage sale sites.

Paula Tuckerman said that members who had helped at the Farmers Market had also offered to help at the rummage sale.

Excursions: No Excursion chairs have been selected due to the impact of COVID.

Adjournment – The meeting was adjourned at 11:22a.m.

Respectfully submitted,

Debbie Sampson, Recording Secretary

Approved:

X \_\_\_\_\_ X \_\_\_\_\_