

## **June Officers IN Meeting Approved Minutes**

June 5<sup>th</sup> 2024

Laura Henson Broussard Home 1207 S. Averill Ave. San Pedro

Officers in attendance- Lorri Mino, Lisa Nesicolaci, Debbie Sampson, Susan Yamate, Randi Young, Joan Sedillo, Michelle Drapeau, Karen Stockbridge, Laura Henson-Broussard,  
Absent- Kelly Reinart, Lucy Huebner

Board Member- Amy Mosher

Special Guest- Jan Schlesinger for Fall Event

Call to order 2:04pm

### **President's Report-**

- President Lorri Mino welcomed the 2024-25 Officers and thanked them for volunteering.
- She introduced her slogan "We're Better Together" Our success is based on our Members. Are they motivated? Do they enjoy what they're doing. We want to hear, and communicate well with them. We need to get sustainers involved, focus groups? Recognition? How do we get them more involved? Lorri will have an Open Door Policy to encourage communication. One of Lorri's goals is to re-engage our Sustainers and other members who we don't see often.
- Lorri distributed bookmarks to the Officers and went over lessons of strong leadership listed on them. She will email us an article about successful leadership.
- Sunshine & Rain Duties- We discussed the need to expand the Sunshine & Rain duties. We can do MORE to help our members. We need Sunshine to keep in touch with members who are struggling. So many members with health issues fall off the Radar. We need to reach out to members who are not attending meetings. Perhaps membership can report monthly on who has stopped coming to meetings and Sunshine and Membership can reach out and tell them they are missed and ask why. Perhaps we introduce a way to help members who have needs but want privacy. A group who volunteers to run errands, give rides, etc without the eblast to all. Social activities perhaps can re-engage members.
- Lorri asked that Officers get with their successor and go over Timelines and duties of their new jobs.
- Lorri discussed the idea of having this year's BOD spearhead the additional changes needed to the Standing Rules and asked Amy Mosher for their help.

- Lorri is excited about her new role & the new members to the Officers group. She reminded the Officers that “what happens and is discussed at the Officers meetings, stays at the Officers Meeting!”

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**1st VPs Philanthropy-** Lisa Nesicolaci and Debbie Sampson

- They discussed goals to get to know charities better, go there to tour, have them come to us.
- They will reduce the requests for monthly donations at the meetings. Our members are already asked to donate so much.
- When we arrange a tour to a Philanthropy we must ENSURE we have a good turnout as the charity goes to a lot of work to host us.
- We have two tours this summer- South Coast Botanic Garden in July, and Manes for Movement in September.
- Debbie and Lisa brought up the idea of limiting the number of years that a charity can be in our “Top 3”. We discussed that a goal of helping smaller charities become bigger with our help, as we have done in the past for Community’s Child and Harbor Interfaith. Some of the larger charities have a lot of funding now that they have grown and perhaps, we move on to help smaller charities. We discussed the importance of keeping this in mind when the Philanthropy Committee choses the Top 6 was discussed. We also discussed that perhaps the Standing Rules should be changed to reflect this goal.
- We also discussed supporting our charities by attending their fundraisers and advertising them on our social media.

**2nd VPs Ways & Means-** Susan Yamate & Randi Young

- They will work with Lynda Black on the Sponsorship program
- They are working with Debbie Bramhall on updating our insurance to include the Fall fundraiser and the meeting locations

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**3rd VPs Membership-** Kelly Reinart (absent) and Joan Sedillo

- Susan and Randi will be meeting with them for training
- Fall Social will be first thing they do with Provisionals, find a house and a date at June luncheon if possible
- Michelle Drapeau commented that the summer meetings for the Fall Social were key, and that the debrief after was helpful
- Volunteer Log was discussed and the need to distribute and explain at the September Meeting was mentioned

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**Recording Secretary-** Karen Stockbridge

- Reported her goal is to get the minutes out within a week for approval.

- Requested that members understand that the minutes will try to capture the main points made, and discussions and to please not focus on grammar and small unnecessary details as long as she captures the main points.

**Corresponding Secretary-** Laura Henson-Broussard

- Roster Deadline is August 1<sup>st</sup>
- She will email requests for Newsletter articles around the 18<sup>th</sup> of the month, due to her by the 25<sup>th</sup>. The draft will be sent to the President for approval. Newsletters will be distributed on the 1<sup>st</sup> of the months.
- President must approve all eblast requests.
- It was mentioned that the ebasts the Monday prior to a General Meeting are great and please continue that.

**Parliamentarian-** Michelle Drapeau

- Past Parliamentarian Brenda Holcomb will be doing a lot of training with her. Michelle would like a digital vote tally sheet.
- They are in search of a meeting location for September Meeting. It was discussed that perhaps it is not a potluck but perhaps a catered, or box lunch. A different church, Elks Club San Pedro Assistance League, Pt Vicente Interpretive Center, Pacific Unitarian Church RPV were mentioned.
- Michelle will reserve the PVP Library for regular meetings. It was also mentioned to ask if any members have homes we could use.

**New Business:**

Select Officers to host Officer Meetings: (All Officer Meetings will begin at **Poll Officers on changing start time): (We still need to decide time)**

- September 4<sup>th</sup> -Joan Sedillo
- October 2<sup>nd</sup>- Lisa Nesicolaci
- November 6<sup>th</sup>- Debbie Sampson
- No meeting in December
- January 8th (January 1st is a holiday) -Karen Stockbridge
- February 5<sup>th</sup>- Laura Henson- Broussard
- March 5<sup>th</sup>- Kelly Reinart
- April 2<sup>nd</sup>- Susan Yamate
- May 7<sup>th</sup>- Michelle will host at Debbie's home
- June 4<sup>th</sup> (In/Out) – President's home

Also choose dates and locations for:

- Philanthropy Selection Meeting (Before September) August 7 at PVP Library
- Budget Meeting (Before September) Lorri will work with Lucy
  - Need budget from Fall Event Chairs
- Fall Social (Usually in September) Provisionals will choose
- **December Holiday Party - Canceled this year**

## **Fundraising Events-**

### **Fall Fundraiser-**

- Jan Schlesinger reported on “Between the Lines” November 1 PV Golf Club
- Timeline -mid July “Save the Date” ticket sales August.
- \$125 price but they will try to save money by making smart choices like serving salad instead of main course. Need Vendor Co-Chair
- Reservations for tables only when a table of 10 is sold
- Vera’s daughter is designing the graphic
- They need Silent Auction donations
- We discussed the possibility of paying for an advertisement and asking PV Magazine for their non-profit price

### **Friends & Family-**

- Lorri would like us to go back to “bake days” at the church for Jams. This will not only benefit jam making but help Provisionals meet members, and make the Sustainers happy. We discussed the idea that it would be run by special orders as usual but that we will have Jams for sale at Fall Event also.

### **NEW Fundraiser- Comedy Night-**

- Debbie Sampson has been discussing an evening of Comedy with Gary Cannon. Gary will donate his time, and bring 2 to 3 additional comedians for a low price, possible \$300. Clark Brown may be able to do Magic.
- Debbie has explored Michaels of Tuscany which has given a reasonable dinner price. \$32 pp but we need to see if this includes tax and tip. Guests buy drinks. Fits up to 250 people. We will keep prices down to \$80 or \$100pp. We will use a simple ticket purchase system like donor snap, not greater giving. No need to go “cashless” will all the work involved.
- We need to see if they have sound system
- We will keep this very simple with perhaps a raffle or 50/50 for additional fundraising.
- This is NOT replacing the Spring Event

### **Spring Event-**

- We need chairpeople

**President’s Special Committees:** Lorri has an Interest Finder for June Luncheon and will choose after that. She does already have some volunteers in place

- Photography

- **Tech Support/Zoom**
- Sunshine/Rain - Irene Almeida/Paula Redmond
- Thrift - Joan Sedillo/Carla Smith/ *Karyn Farris (has been added)*
- Liaison of Fun (AKA Excursions)
- Web Mistress: Laura Henson and Janis Davis
- Donor coordinator: Tracy Glover, Laura Webb, Lois Rapelle
- Ralphs - Look into other Community Partners (*would like to look for additional stores or restaurant opportunities*)
- Adopt-A-Family (*we'd like to chose different or multiple charities, not just Community's Child*)
- Storage Manager: Polly Goodman
- Members' hospitality for bake and work days?
- Small fund-raising coordinator:
- Insider Newsletter:
- Digital Marketing (aka Constant Contact/Social Media): Laura Henson
- Greater Giving event software managers: Kathy Black, Cathy Howard. Several members can be part of this. Laura will be consultant
- Videos (*Debbie will share some videos Laura can put on website*)
- Historian
- Book Club
- Bunco
- **Cocktails at Sunset (Oldie but goodie)** *Lorri would like to do multiple. Can be small gatherings at private homes, park, restaurants. Will help us keep in touch with members*

### **Other Business**

**Board of Directors-** Amy Mosher reported that they will figure out a Chairperson and Secretary before the June Luncheon so that they can be announced. She will tell the BOD that the Officers would like them to spearhead remaining Standing Rules changes.

**Meeting Adjourned at 3:55pm**

Karen Stockbridge  
Recording Secretary  
June 6, 2024